

Policy 2013-5

SMOKE –FREE ENVIRONMENT IN ALL AREAS OF THE LIBRARY

I. Purpose

To create a comfortable, healthy, and clean environment for both the public and library employees, the use of tobacco in any form is strictly prohibited in the Library.

II. Scope

Includes all interior spaces of the facilities and includes access point of the buildings.

III. Provisions

A. The library prohibits smoking and the carrying of lighted smoking materials in all library facilities and within 30 feet of entrances and exits.

- a.** The use of smokeless tobacco is prohibited in all library facilities.
- b.** The library will state on all applications for employment and for the use of the facilities that the Library maintains smoke and tobacco-free environments.

B. Enforcement

- a.** All staff will be asked to advise smokers and tobacco users of the library's policy stated above.
- b.** Persons failing to refrain from the use of tobacco products after being advised of the Library's policy will be asked to leave the library for the remainder of the business day. Any person in charge may enforce this policy.
- c.** Habitual offenders may be banned from the Library for an extended period.

Approved and Adopted on 8-5-13.