

Lewistown Carnegie Public Library District  
Minutes

Wednesday, Sept. 13, 2017  
Special Meeting  
1126 North Main, Lewistown, IL

**CALL TO ORDER AND ROLL CALL:** President Nancy Havera called the meeting to order at 6:30 pm. Attending were Nancy Havera, James Lafary, Patty Wieggers, Peggy Smith, Amanda Woodruff, and Chris Hagie. Rita Potter was not in attendance. Also attending was Director Jaime Grove.

**PUBLIC STATEMENT:** None

**A Insurance:** Tina Henderson from Crossroads apologized to the library for an error in our insurance premium. Ms Henderson then made a presentation to the board concerning various insurance options. Peggy moved and Chris seconded to move our commercial liability to Pekin Insurance and keep our workmen's comp with Bliss/McKnight. Unanimously approved with roll call vote.

**B. Capitol Campaign:** President Havera led a discussion concerning capitol campaign options.

**C. Case for Support:** Nancy presented a case for support document she had prepared. Board was encouraged to read the document, and suggest corrections and improvements.

**D. Grants:** The letter of inquiry provided by Christa Ingledue was reviewed and discussed by the board.

**D. 5 year plan/review:** A new 5 year plan was presented to the board for review and consideration by President Havera. A discussion followed the presentation of the plan.

**E. Oktoberfest:** A discussion of the specifics of Oktoberfest ensued. Specific needs and the procurement of bake goods were also discussed.

**Architectural Breakdown:** The necessity and cost of a specific break down for each sector of the new library building was discussed.

**F. Old Business:** None

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G. New Business: Director Grove stated the Per Capita Grant from the State was this year based on safety. One of the requirements is for each employee and board member to participate in a webinar. In addition copies of: Trustee Duties and Responsibilities were passed out .These are to be read by the October meeting when a discussion of the material will ensue at the meeting.

Adjournment: Jim moved and Chris seconded to adjourn. Approved unanimously. Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Jim Lafary  
LCPLD Secretary

Approved 10/11/17