

Lewistown Carnegie Public Library District  
Minutes

Monday, April 17, 2017

Regular Meeting

321 West Lincoln Avenue, Lewistown, IL

**CALL TO ORDER AND ROLL CALL:** President Nancy Havera called the meeting to order at 6:32 pm. Attending were Rita Potter, James Lafary, Patty Wieggers, Peggy Smith, and Nancy Havera. Not in attendance were Amanda Woodruff and Chris Hagie. Also attending was Director Jaime Grove.

**PUBLIC STATEMENT:** None

**SECRETARY'S REPORT:** Patty moved and Peggy seconded that the minutes from the regular March 20, 2017 meeting be approved. Unanimously approved as written.

**TREASURER'S REPORT:** Jim moved and Peggy seconded that the April bill list be approved. Unanimously approved with roll call vote.

## April 2017 Librarian Report

1. Checkouts for March are as follows: DVDs 104, Adult Print 692, Child Print 527, and Magazines 22. We had 117 patrons use the computers. We took in \$48.80 in fines, \$77.30 in copies and \$45 in faxes for a total cash intake of \$171.10.
2. We had a cash donation from the Presbyterian Church.
3. We had a FOIA request from Smart Procure on April 4, 2017. The request was completed and confirmed the same day.
4. We have been awarded the Per Capita Grant for FY2017 at the same rate as last year. Due to the budget delay funds may be delayed.

### OLD BUSINESS:

A. Book Club: The next book club meeting is May 9<sup>th</sup> at 7 p.m. The next book to be discussed is *100 Summers*.

B. Fundraising: A Public Library Construction Grant application reminder was received by Director Grove. Jaime contacted the state but was informed that the state was issuing no grants this year. A checklist, contact information, and details for a required narrative were obtained so that the ground work could be laid for next year's

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application. President Havera in addition contacted librarians John Howard, Barb Love, and Carla Skare for input. Nancy also contacted Colin Davis from the Spoon River College Foundation for his input on fundraising. The grant writing contract of Christa Ingledue was also presented to the board by Director Grove.

C. Miscellaneous: Mowing for the season has started, and Eric Kelly will be billing the library for his services once a month.

NEW BUSINESS

A. Americans with Disabilities Self Evaluation Form was presented to the board, discussed, and filled out with board input.

B. All Town Yard Sale: The new library location will be open for a public book sale May 13<sup>th</sup> from 8:00 a.m. to 2:00 p.m. depending on the traffic.

C. Miscellaneous: None.

EXECUTIVE SESSION: None

ADJOURNMENT: Jim moved and Peggy seconded that we adjourn. Unanimously approved, and the meeting adjourned at 7:35 p.m.

Respectfully submitted,

Jim Lafary  
LCPLD Secretary